

T. Q. A. C. meeting was held to-day on 11.8.2017. Principal took the chair.

Members Present —

1. S. K. Das 11/8/17
2. Bipar Chakraborty 11/8/17
3. Sanjeeb Kumar Shari 11.08.17
4. Shephali Vidyanta 11.8.17.
5. Bablu Biswas 11.8.17
6. Prosenjit Pramanick 11.08.17
7. Kamal K. Bardhan 11/08/17
8. Unmesh Datta 11/08/17
9. Madhuskhanda Lahiri 11/08/17
10. Besumita Tarafdar 11/8/17



P. N. DAS COLLEGE

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NAAC ACCREDITED - 2016

Ref:


Date 3.08.2017

Notice

A meeting of the IQAC will be held on 11th August 2017 at 11 a.m. to transact the following agenda. Members are requested to be present.

Agenda:-

1. To read and confirm the proceedings of the last meeting.
2. Report on action taken of the proposals of the last meeting.
3. To place the AQAR of the session 2016-17.
4. Miscellaneous, if any.


Co-ordinator, IQAC
P. N. DAS COLLEGE
CO-ORDINATOR, IQAC 13122
P. N. DAS COLLEGE

Minutes of the proceedings of the meeting of the IQAC, P.N. Das College, held at the Principal's Chamber on 11.08.2017 at 11.00 a.m.

The Principal, Dr. Sharmila De, took the chair and declared the meeting open.

Agenda 1. The minutes of the proceedings of the last meeting, held on 6.5.2017, were read and confirmed with the following observations:

10 f) The following sentence be included: "Only text books shall be issued to the students who have satisfactory attendance."

g) Regarding the University results the Principal informed the house that the office was directed to update all records and upload the same on the college website and the work was expected to be done in a short period of time.

i) It was decided that the notices of the IQAC meetings, minutes & action taken reports should be uploaded at the earliest.

Agenda 2. The following report on action taken was placed before the house for consideration. The members present expressed satisfaction at the extent of work done:

a) A Demonstration –cum-Workshop on the handling of virtual classroom conducted was by Digitech Infotech on 30th June, 2017.

b) A Workshop on e-content Development was conducted by Dr. Sukhamoy Bhattacharya, Assistant Professor, Department of Physics, Acharya Prafulla Chandra College, on 5th July 2017.

c) A Workshop on National Digital Library was conducted by Sri Prasenjit Pramanic, Librarian, P.N. Das College from 29th May, 2017 to 2nd June 2017.

d) The proposal of leave of a total number of seven days, with or without breaks, for submission of Minor or Major Research Projects was implemented.

e) Proposal of incentive to faculty members for publication of papers in reputed journals to be presented in the G.B. for necessary action.

f) Learning Outcomes of all the departments had been collected. These would be uploaded on the college website shortly.

g) Sri Umesh Dutta, a student of English Honours, 3rd Year, had been inducted into the IQAC as students' representative.

h) The AQAR had been prepared and to be presented for a final discussion in the IQAC meeting on 11.7.2017 before being forwarded for the approval of the Governing Body..

i) According to the Event Calendar for the session 2017-18, various programmes had been started.

- BRIDGING THE GAP- an orientation programme for newly admitted students was conducted on 10.7.2017.
- USES OF LIBRARY- an orientation programme for newly admitted students was held on 11.7.2017 & 12.7.2017.
- IQAC and NSS jointly organized a seminar on Prevention of Dengue, Malaria –borne diseases on 4.7.2017.
- Technology Upgradation programmes for the teachers were going on.

Agenda 3. The Co-ordinator placed the AQAR for the current year for approval of the house. The members present unanimously resolved to accept and approve the same.

Sharmila De
Principal
P.N. Das College
Palta, Bengal Enamel, N. 24 Pgs.

[Signature]
Co-ordinator, IQAC
P. N. Das College
Palta, 24 Pgs. (N), Pin-743122

4. a) The Principal informed that the letter regarding Academic & Administrative audit shall be sent to the WBSU authorities. It was further resolved that the Inter-departmental academic audits for the session 2016-17 should be started.
- b) The students' representative, Sri Unmesh Datta, opined that subject oriented or subject related magazines like "Physics For You" etc. be procured by the college library to develop the interest of book reading among the students.
- c) He also informed that the internet speed in the college library is very slow which is causing problems for the students.
- d) He further opined that adequate number of books which have a high demand, be procured by the library.
- e) Prof D . Chakroborty informed the members that all official procedure regarding publication of college journal had been completed.
- f) Prof. Bardhan enquired about the status of the college sports. The Principal informed that the college conducts a Bachelor degree programme in Physical Education. She informed that during the rainy season the open space in front of the college is to be temporarily developed. Prof Bardhan proposed that women sports such as Karate or Kick-boxing may be introduced.
- g) Prof Bardhan also proposed that financial help may be sought from corporate houses like ONGC, NTPC as part of their corporate social responsibility.
- h) Prof B. Biswas gave a brief presentation of the new Building Plan to be submitted for procuring the RUSA fund.
- i) The Principal informed that regarding the introduction of new courses Prof Bardhan has taken initiatives for his end. The principal requested him to guide the college further on the matter.
- j) Prof Bardhan proposed that the sky watching programme can be conducted in the winter season. For this programme an eminent physicists can be invited.
- k) The Principal informed that three members of our teaching staff underwent training in the Sreerampur college, conducted by IIT, Bombay on FOSS (Free and Open Source Softwares).
- l) On the proposal of the Principal, the name of Dr B. Biswas as Nodal officer of the above certificate course which was unanimously accepted.
- m) The convener proposed that Dr B. Biswas will present a lecture on FOSS on 19th July 2017 for enhancing the knowledge of the faculty members.
- As there was no further agenda to be discussed, the meeting ended with a vote of thanks to the chair.

Confirmed

10/2/18
Principal
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