


A meeting of IQAC of P. N. Das College was held today at 12-30 A.M. The Principal took the chair of the meeting.

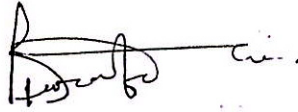
Members present.

1. Kamal K. Barchan
2. Shephali Vidyanta
3. Lipa Chatterjee
4. Sanjeeb Kumar Khan
5. Prosenjit Pramanick
6. ~~Pradyumn~~ 15/3/19
7. Bablu Biswas 15/3/19
8. Madhuschandra Sahoo 15/3/19
9. ~~Pradyumn~~
10. ~~Chandra~~ 15/3/19
11. ~~SV~~ 15/3/19
12. Sumanya Bandyopadhyay
13. ~~Pradyumn~~ 15/03/19
14. Mita Datta

1. To read and confirm the proceedings of the last meeting held on 28-08-2018.
2. Report on action taken of the proposals of the last meeting.
3. To discuss about organizing a seminar on NAAC.
4. To analysis the feedback report taken from the students.
5. To invite the applications from the various departments for organizing U.G.C sponsored seminar.
6. To consider the date of academic and administrative audit for the year 2018-2019.
7. Miscellaneous if any.


Principal
P. N. Das College
Palta, Berhampur Enamel, N 24 Pgs


Co-ordinator, IQAC
P. N. Das College
Palta, 24 Pgs. 43122


CO-ORDINATOR
IQAC
P. N. DAS COLLEGE
PALTA, W.B.

Minutes of the proceedings of the meeting of the IQAC of P.N.Das College held on 15.3.2019 at 12 noon in the IQAC room.

The Principal took the chair and declared the meeting open.

Agenda 1. The proceedings of the last meeting, held on 4th September 2018 were read and confirmed.

Agenda 2. The following 'Action Taken' report was placed by the convenor.

1. A workshop on "Fostering Scientific Temper" was organised on 7.9.2018. The Workshop was conducted by Sri Sourav Chakraborty, Dr. Ashok Sarkar, Dr Sukumar Chandra Ghosh, members of Pashchimbang Bigyan Mancha. *at*
2. AQAR of the session 2018-19 had been submitted to the NAAC. *17/5/18*
3. One Day Seminar on "The Indian Constitution, Privacy and Property : A Case of Biometric and Aadhaar" was organised on 9.10.2018. Dr Agnidipta Tarafdar, Assistant Professor, The West Bengal National University of Juridical Sciences was present as resource person.
4. A Four Day Workshop on "To promote E-Classroom Teaching" was organised by IQAC on 10.12.2018 to 13.12.2018.
5. Learning Outcomes of all the departments had been collected. These would be uploaded on the college website.
6. Remedial classes were taken by most of the departments.
7. All the process regarding the promotion under CAS of Dr Ajit Das has been completed. *17/5/18*
8. Smt Mita Dutta, a student of Bengali Honours had been inducted into the IQAC as students' representative.
9. A Career Fair was held on 25.1.2019. Five organisations participated in the fair. One hundred & four students had registered in the fair.

When the convenor placed the report the principal asked whether the Learning Outcomes of the CBCS system was uploaded. The convenor reported that Learning Outcomes of the earlier system had been uploaded and further changes if required of the CBCS system are being asked for from the respective departments.

Agenda 3. The Principal proposed to organise a seminar sponsored by NAAC. She also informed the house that a proposal should be sent early as the meeting of NAAC is to be held on the month of June, 2019. It was resolved that a state level seminar or workshop will be held. The Principal discussed some topics on which such seminar or conference can be held.

- A) Challenges of the New Accreditation Framework.
- B) Role of the Students in Overall Quality Improvement.
- C) Striking a Balance between Traditional and Digital Learning Accountabilities of the Teachers.

After discussion the house opined that the topic, Role of the Students in Overall Quality Improvement will be more acceptable.

[Signature]
Co-ordinator, IQAC
P. N. Das College
Palta, 2nd Pgs. (N) Pin-7 1122

[Signature]
Principal
P.N. Das College
Palta, Bengal Enamel, N. 24 Pgs.

Agenda 4. The Principal reported that instead of a students' feedback report on each teacher, a students' satisfactory report for each department was done. It was noted that the students' satisfactory survey centred only around the academic facilities. So it was proposed that the earlier format where students' feedback related to office, canteen, library etc was there to be also included. It was resolved that both the modes be accepted.

Agenda 5. The convenor pointed out that the Departments of P.N.Das college had organised UGC sponsored seminars in 2016 lastly. She invited the applications from various departments for organising UGC sponsored seminars. The house unanimously decided to produce their proposals for UGC sponsored seminars.

Agenda 6. The principal proposed that the Academic and Administrative Audit for the session 2018-19 be fixed on and from 2nd April, 2019. It was resolved that the Academic and Administrative Audit will be done from 2nd April to 6th April 2019.

Agenda 7. Miscellaneous. The Principal and the convenor and some other teachers informed that the result of CBCS 1st semester has been extremely good. The students of the Department of English and Bengali have secured positions at the university level.

b) The Principal proposed that the documentation for the list of activities for the session 2018-19 to be prepared by Professor K. Sen Banerjee and Prof M. Lahiri.

c) The Librarian, Sri Prasenjit Pramanik reported that a Book Talk Programme was held in the college where the students were asked to say something on one of the books already read by them. Two of the students were given joint first prize so as to inspire them further to inculcate the Reading Habit.

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d) the Principal also mentioned that the College Library has developed into one of the best library among the neighbour colleges. Consequently, the Librarian has been extending suggestions to the nearby colleges by giving lectures and providing in-college demonstration to the nearby colleges.


E) Dr B. Biswas also mentioned that the purpose of Green Audit has been amply spread amongst the students and teachers of the college. It was proposed by the Principal that a seminar on Environmental Audit be held by the IQAC, P.N. Das College.

As there was no further agenda brought for discussion, the meeting ended with a vote of thanks to the chair.

Sde

17/6/19

Principal
P.N. Das College
Palta, Bengal Enamel, N. 24 Pgs.


Co-ordinator, IQAC
P. N. Das College
Palta, 24 Pgs. Enamel, Pin-743122