



# P. N. DAS COLLEGE

Santinagar, Palta, P.O.: Bengal Enamel, North 24 Parganas, Pin - 743122 (W.B.)  
Phone : (033) 2592 1327, Fax : (033) 2592 1328, e-mail : pndc.principal11@gmail.com  
Website : www.pndacollege.in

NAAC ACCREDITED - 2016

Ref: .....

Date 27/03/23

## NOTICE

A Meeting of the IQAC comprising of both internal and external members will be held on 4<sup>th</sup> April 2023 from 12.30 p.m. to discuss the following:

### Agenda:

1. To read and confirm the proceedings of the last Meeting
2. To report on Action Taken measures of the Proposals of the last meeting
3. To invite suggestions for framing the Action Plan for the session 2023-24
4. To discuss on the compliance reports of departments and library on AAA and students' feedbacks for 2020-21
5. To report on the Add-on/ Value added certificate courses organized for the session 2022-23
6. To report on the PO-CO attainment of the departments for the students admitted in 2019 and actions needed to be taken thereof
7. To report on the quality initiatives of IQAC during the last five years
8. To report on the contributions of different committees and cells towards qualitative upgradation of the institution during 2017-22
9. To frame the schedule for Internal AAA for the session 2022-23
10. To report on the submission of IIOA
11. To report on promotion under CAS of Prof Bonny Samanta
12. Miscellaneous, if any.

All are requested to attend the meeting.

Principal  
P.N. Das College  
Palta, Bengal Enamel, N. 24 Pgs

27.03.2023

30/3/23

Co-ordinator, IQAC  
P. N. Das College  
Palta, 24 Pgs. (N), Pin-743122

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## NOTICE

A Meeting of the IQAC comprising of both internal and external members was held on 4<sup>th</sup> April 2023 from 12.30 p.m. to discuss the following:

### Agenda:

**1. To read and confirm the proceedings of the last Meeting**

The Coordinator read out the proceedings of the last meeting held on 02.08.2022 and it was unanimously confirmed.

**2. To report on Action Taken measures of the Proposals of the last meeting**

The Coordinator reported that the Value-added Course on 40- hour Employability Skills Course by Mahindra Pride Classroom was started and completed in December 2022 and 36-hour Course on Self -defence (Karate) has been started from 6<sup>th</sup> March 2022

**3. To invite suggestions for framing the Action Plan for the session 2023-24**

The Plan of Action for the session 2023-24 was discussed among the members and it was resolved that the same will be framed by the Coordinator and placed for further discussion in the next meeting.

**4. To discuss on the compliance reports of departments and library on AAA and students' feedbacks for 2020-21**

The Coordinator reported that the compliance reports for the session 2020-21 had been received from most of the departments and library


**5. To report on the Add-on/ Value added certificate courses organized for the session 2022-23**

It was reported by the coordinator that the following add-on courses have been organised by the IQAC/ departments for the session 2022-23;

- i. 40 - hour Employability Skill by Mahindra Pride Classroom
- ii. 36-hours Course on Yoga
- iii. 36- Hours Course on Self Defence Karate
- iv. 36-hours Basic Computer Course

It has been decided that a Value Added Course on Ancient India Knowledge System will be started in collaboration with Dr B.R. Ambedkar Satabarshiki Mahavidyalaya in online mode.

The Coordinator also informed that a value added course on E-filing of Tax Returns is started by Department of Commerce and a Course on Basic Statistics and SPSS will be started by the Department of Economics and Department of Mathematics by the month of June 2023.

  
Principal  
P.N. Das College  
Palta, Bengal Enamol, N.24 Pgs.

  
CO-ORDINATOR  
IQAC  
P. N. DAS COLLEGE  
PALTA, W.B.



**6. To report on the PO-CO attainment of the departments for the students admitted in 2019 and actions needed to be taken thereof**

The coordinator informed that the attainment of PO-CO for the students admitted in 2019 has been assessed by the departments and actions regarding the gap between the target and achieved has to be noted and action taken thereof. It was also resolved to upload the same on the college website.

**7. To report on the quality initiatives of IQAC during the last five years**

A detailed report on the quality initiatives of the IQAC during the last five years was presented by the Coordinator and members lauded the role played by the IQAC

**8. To report on the contributions of different committees and cells towards qualitative upgradation of the institution during 2017-22**

Prof Suman Ranjan Bandyopadhyay, member IQAC and Convenor Teaching Aids Committee reported that 14 no. Of classes have been enabled with projectors and Basic Computer course is being done for the students to equip them with technical knowledge.

**9. To frame the schedule for Internal AAA for the session 2022-23**

It was decided that the AAA for 2022-23 will be started after the completion of the entire Assessment and Accreditation process by NAAC.

**10. To report on the submission of IIQA**

The Principal informed that the IIQA has been prepared and is ready for submission.

**11. To report on promotion under CAS of Prof Bonny Samanta**

As regards the application for the promotion under CAS of Prof Bonny Samanta, Assistant Professor Department of Education from Stage I to Stage II, the documents were checked by the members and were found to be satisfactory. Consequently the Coordinator forwarded it to the Principal and requested her to take necessary action at her end.

**12. Miscellaneous, if any.**

As there were no further agenda to be discussed, the meeting ended with a vote of thanks to the chair.

  
Principal  
P.N. Das College  
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