Examination Committee

P. N. Das College

WBSU SEM-II & SEM-IV (Online) Eamination-2020

Instructions for Candidates

- 1. You may download the Question Paper before half an hour of the commencement of the examination from the University website www.wbsuexams.net by putting in your registration number.
- 2. You will also get the Questions papers forwarded to your **Whatsapp** Group before 30 minutes of the commencement of the Examination.
- 3. The students must carry their ADMIT CARD, if they choose to personally collect the hard copy of the Question paper.
- 4. If an Authorized Representative comes for collecting the Question Paper, he must carry an Authorization letter in duplicate along with a copy of the Admit card. A copy of which will be retained by the department.
- 5. The student/ authorized representative must put on his signature on receipt of the Question paper.
- 6. Students may write the answer on plain A4 size sheet.
- 7. Front page must be filled up with the following **MANDATORY INFORMATION**:
 - a) B.A./B.Sc./B.Com./SEM-II & SEM-IV (Hons)/(Gen) Examination, 2020.
 - b) Roll No.
 - c) Registration No.
 - d) Subject
 - e) Paper
 - f) Date of Examination

Writing your NAME anywhere on the answer sheet or the envelope containing the answer sheet is STRICTLY PROHIBITED. DOING SO WILL LEAD TO CANCELLATION OF THE EXAMINATION.

- 8. The Answer Sheet may also be scanned and uploaded as per the **DEMONSTRATION** by the teachers.
- 9. The answer sheet may be submitted **Online** positively within one hour of the conclusion of the examination to the **Departmental E-mail Id** provided. For submission, whether online or offline, contact the Departmental Teachers. For online submission, upload a **Soft Copy of the Admit Card** along with the **scanned Answer Sheet**.
- 10. Alternatively, answer scripts may be physically submitted within one hour of the end of the examination.
- 11. A student or his authorized representative entering the college must wear **MASK** properly. They have to maintain **PHYSICAL DISTANCING** as well.
- 13. For Offline submission, the Answer Script must be put in an sealed envelope. The Student must write the mandatory information as mentioned in **Point No. 7** on the envelope. The envelope must contain a **photocopy of Admit Card along with the Answer Script**.
- 14. There must be proper Page Numbering of the Answer Scripts.
- 15. Proper margin must be given in the answer scripts.
- 16. For **Online** submission use only **Black pen** and write on only **one side** of the paper.
- 17. For any query contact Departmental Teachers.
- 18. Answer must be in own words.
- 19. For any update of information from WBSU, follow the **Whatsapp** group created by the Department and **WBSU website**.

List of the email addresses of the Departments for submission of answer scripts

<u>in the next page -></u>

List of email addresses of the Departments for submission of answer scripts

Sl. No.	Department	Email Address
1	English	english@pndascollege.in
2	Bengali	bengali@pndascollege.in
3	History	history@pndascollege.in
4	Political Science	polsc@pndascollege.in
5	Education	education@pndascollege.in
6	Geography	geography@pndascollege.in
7	Commerce	commerce@pndascollege.in
8	Physics	physics@pndascollege.in
9	Chemistry	chemistry@pndascollege.in
10	Mathematics	mathematics@pndascollege.in
11	Computer Science	compsc@pndascollege.in
12	Economics	economics@pndascollege.in
13	Philosophy	philosophy@pndascollege.in
14	Physical Education	physed@pndascollege.in
15	Sanskrit	sanskrit@pndascollege.in
16	Hindi	hindi@pndascollege.in

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