



P.N. Das College Event / Activity Report

1. Name of Department / Committee / Cell:
2. Name of the Event / Activity:
3. Date(s) of the event:
4. Venue of the Event:
5. Nature of the Activity (Tick / underline the applicable choice): *programme / function / event / competition / lecture / exhibition / camp / workshop / training / extension activity / rally / campaign / drive / celebration of days / extending help in terms of students, expertise, experience, etc.*
6. Level of the activity (Tick / underline the applicable choice): *International / National / State / University / District / College / Local / Village / Gram Panchayet*
7. Name of the Sponsor / Collaborator, if any:
8. Purpose / Aims / Objectives of the event:
9. Names and designations / professions of dignitaries, guests, participants:

Capacity	Name	Designation / Profession / Affiliating Institute / Organization
Chairperson		
Inaugurator		
Chief Guest		
Guest(s)		
Resource Person(s)		



P.N. Das College Event / Activity Report

Participant Speakers		

10. Name(s) of the Anchor(s):

11. Other staff/students involved in the organization of the event:

12. Beneficiaries / participants / audience (Type and/or number):

13. Outcome of the activity [Tick or underline the suitable alternative(s) and give details]:
awareness / prizes won / social service / personality development (name the aspects) / skill testing or development, etc.

14. Quantitative information: Number of teachers, students, participants, teams, events, categories, colleges, universities involved in the organization of the event:

15. Any other information/report/remarks/comments:



P.N. Das College
Event / Activity Report

16. Photographs (with captions) submitted (number):

17. Evidence produced (Lists, Certificates, letters, newspaper cuttings, etc.):

Dr Sharmila De
Principal,
P.N. Das College