



# P. N. DAS COLLEGE

Santinagar, Palta, P.O.: Bengal Enamel, North 24 Parganas, Pin - 743122 (W.B.)  
Phone : (033) 2592 1327, Fax : (033) 2592 1327, e-mail : pn/dc.principal11@gmail.com  
Website : www.pndascollege.in

NAAC ACCREDITED - 2016

Ref.: .....

Date .....

## RESOLUTION OF GOVERNING BODY ON FORMATION OF CELLS & COMMITTEES

Principal  
P.N. Das College  
Palta, Bengal Enamel, N.24 Pgs.

# মিটিং রেজল্যুশন বহি

## MEETING RESOLUTION BOOK

মিটিং নং/Meeting No.	৩
তারিখ/Date	14/6/17

উপস্থিত সভ্যগণের নাম  
NAME OF MEMBERS PRESENT

স্থান/Place	
সময়/Time	1.00 PM

১। ১. P. Das	৮। ৪. Chandra Mohan Das	১৫। ১৫.
২। ২. S. Das	৯। ৫. Abhimanyu Das	১৬। ১৬.
৩। ৩. Kamala Mitra	১০। ৬. Samir Das	১৭। ১৭.
৪। ৪. Ranjit Kumar Sarkar	১১। ৭. Bappa Choudhury	১৮। ১৮.
৫। ৫. Sipa Chakraborty	১২। ৮. S. Das	১৯। ১৯.
৬। ৬. Bablu Biswas	১৩। ৯.	২০। ২০.
৭। ৭. Anamaya Das	১৪। ১০.	২১। ২১.

নং/No.

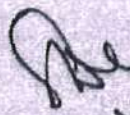
রেজল্যুশন / Resolution Adopted

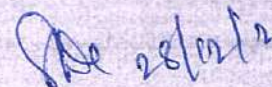
### NOTICE

A meeting of the Governing Body of the college will be held on 14<sup>th</sup> June 2017, in the Principal's office at 1.00 P.M. to transact the following:

1. To read and confirm the proceedings of the last meeting.
2. To consider the recommendation of WBCSC and appoint Sri Chandan Sarkar to the post of Assistant Professor in Geography.
3. To approve the joining of Sri Suraj Kumar Hela to the post of Karmabandhu w.e.f. 05<sup>th</sup> June 2017.
4. To approve the formation of various committees by the Principal.
5. To place the Selection Committee report for Career Advancement Scheme of Prof. Kakoli Sen Banerjee.
6. To discuss University Part III Results 2017.
7. To approve the formation of the Internal Complaints Committee
8. To consider the application of Dr. Sakhawat Hussain seeking Ph.D incremental benefit from the date of award of Ph D
9. To initiate the process of creation of non teaching posts against retirement/& promotion
10. Miscellaneous

  
 Principal  
 P.N. Das College  
 Paits, Bengal Enamel, N. 24 Pgs.

  
 13/6/17

  
 Principal  
 P.N. Das College  
 Paits, Bengal Enamel, N. 24 Pgs.

The President, Smt. Manju Basu, took the chair and declared the meeting open.

Principal proposed that the application of Dr Madhuchhanda Lahiri for Ph D incremental benefit be itemized. The House unanimously agreed to itemize the agenda as Item No. 10.

- 1) The proceedings of the last meeting held on 19/04/17 were read and confirmed.
- 2) The Principal placed the Letter No. 1518/Geography/WBSU/Recom/CSC/17, dated 18.5.17 issued by the West Bengal College Service Commission recommending Sri Chandan Sarkar for appointment to the post of Assistant Professor of Geography. The House unanimously accepted and approved the same and requested the Principal to issue the letter of appointment to Sri Chandan Sarkar at the earliest.
- 3) Principal reported that Sri Suraj Kumar Hela, who was appointed as Karmabandhu and wished to join on 5<sup>th</sup> June, 2017 did not submit his joining report. She further reported that Sri Hela did not report after 5<sup>th</sup> June. Under such circumstances the house unanimously decided that a letter should be issued to Sri Hela asking him to join within a week, failing which his appointment would be cancelled and the candidate placed next in the Merit Panel would be appointed against the vacancy.

4) The various Committees formed by the Principal were placed in the meeting and were unanimously approved.

5) The Selection Committee Report regarding the Career Advancement Scheme (Stage 3 to Stage 4) of Sm. Kakoli Sen Banerjee was placed by the Principal. The same was unanimously approved by the members present and the Principal was requested to do the needful.

6) The Principal placed a detailed report on the recently published results of the B.A., B.Sc., B.Com. Part III Examinations, 2017, conducted by the WBSU.

7) The Principal reported that an Internal Complaints Committee comprising of the following members had already been formed:

Dr. Sutapa Bhattacharya, Member/Presiding Officer  
 Dr. Sakhawat Hossain, Member  
 Dr. Madhuchhanda Lahiri, Member  
 Smt. Prativa Acharya, Member  
 Smt. Babli Dey, Member  
 Sri Anjan Bhattacharya, Advocate and External Member

She sought the approval of the house in this regard. The house unanimously resolved to approve the actions taken by the Principal.

- 8) The Principal placed the application of Dr Sakhawat Hussain seeking Ph D incremental benefit on the basis of Memo No. 892-Edn(U)-79/13 dt 04.11.16 and 503-Edn(U)/1U-79 dt 12/05/17 on the ground that he was awarded Ph D on 20/11/2012. The House approved the same and requested the Principal to do the needful.
- 9) The Principal apprised the house that two vacancies of substantive category in the non-teaching sector of the college, namely in the posts of Library Clerk and Bearer had evolved due to the promotion of Sri Ashim Sarkar to the post of Accountant and the superannuation of Sri Sambhu

*Manju Basu*  
13/6/23

*Manju Basu*  
President,  
GOVERNING BODY  
P. N. Das College, Palta

*Manju Basu*  
Principal  
P.N. Das College  
Palta, Bengal Enamel, N.24 Pgs.

4) Important Cells/ Committees

1) Anti- Ragging Committee:

Chairperson: Dr. Sharmila De, Principal  
 Convenor: Smt. Dipa Chakraborty  
 Members: Sri A.K.Bhakat  
 Smt. K. Sen Banerjee  
 Dr.Bablu Biswas  
 Sri Rajarshi Ghosh

2) Grievance Redressal Cell:

Convenor: Dr.Sutapa Bhattacharya  
 Members: Dr.Sakhawat Hossain  
 Dr. Mohasin Mallick  
 Smt. Dipa Chakraborty  
 Sri Ajay Choudhary  
 Sri Ajit Das  
 Sri Goutam Biswas  
 Sri Goutam Biswas  
 Sri Sukumar Sarkar  
 Sri Ashim Sarkar  
 Sri Biswajit Mondal

Read & Confirmed.  
 11.08.2017.

President,  
 GOVERNING BODY  
 P. N. Das College, Palta

  
 Principal  
 P.N. Das College  
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Ref.: .....

Date .....

## OFFICE ORDERS

Principal  
P.N. Das College  
Palta, Bengal Enamel, N.24 Pgs.



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NAAC ACCREDITED - 2016

Date 14/06/17

Ref

To

Dr. Sutapa Bhattacharya

P.N. Das College

Dear Madam,

I am glad to inform you that as per the Governing Body resolution adopted on 14<sup>th</sup> June 2017 the composition of the Grievance Redressal Cell is as follows:

Convenor: Dr. Sutapa Bhattacharya,

Members:

Dr. Sakhawat Hossain

Dr. Mohasin Mallick

Sm. Dipa Chakraborty

Sri Ajit Das

Sri Gautam Biswas

Sri Sukumar Sarkar

Sri Ashim Sarkar

Sri Biswajit Mondal

You are requested to coordinate with the members and do the needful in this regard.

Thank you

*Sutapa*  
14/6/17  
Principal  
P.N. Das College  
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*Sutapa Bhattacharya*

*Sutapa*  
27/12/23  
Principal  
P.N. Das College  
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Ref.: .....

Date 30/06/2022

To

Prof. K. Sen Banerjee

P.N. Das College

Dear Madam,

I am glad to inform you that as per the Governing Body resolution adopted on 30/06/2022 you have been appointed Convenor of the Grievance Redressal Cell.

You are requested to coordinate with the members and do the needful in this regard.

Regards

*30/6/22*  
Principal  
P.N. Das College  
Palta, Bengal Enamel, N. 24 Pgs.

*Kanchi Sen Banerjee*  
*27/6/22*

*30/6/22*  
Principal  
P.N. Das College  
Palta, Bengal Enamel, N. 24 Pgs.



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Website : www.pndacollege.in

NAAC ACCREDITED - 2016

Date 14/06/2017

Ref: \_\_\_\_\_

To

Dr. Sutapa Bhattacharya

P.N. Das College

Dear Madam,

I am glad to inform you that as per the Governing Body resolution adopted on 14<sup>th</sup> June 2017 the composition of the Internal Complaints Committee is as follows:

Presiding Officer: Dr. Sutapa Bhattacharya,

Members:

Dr. Sakhawat Hossain

Dr. Madhuchhanda Lahiri

Sm. Prativa Acharya

Sm. Babli Dey

Sri Anjan Bhattacharya, Advocate

You are requested to coordinate with the members and do the needful in this regard.

Thank you

Sbe

14/6/17

Principal

P.N. Das College

Palta, Bengal Enamel, N. 24 Pgs.

Sutapa Bhattacharya

Sbe  
27/12/17

Principal  
P.N. Das College  
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Date 30/06/2022

To

Prof. K. Sen Banerjee

P.N. Das College

Dear Madam,

I am glad to inform you that as per the Governing Body resolution adopted 30/06/2022 you are appointed Presiding Officer of Internal Complaints Committee.

Regards

*30/6/22*

Principal  
P.N. Das College  
Palta, Bengal Enamel, N. 24 Pgs

*Kanhi Sen Banerjee*  
*30/6/22*

*30/6/22*

Principal  
P.N. Das College  
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Date ..... 14/06/2017

To

Sm. Dipa Chakraborty

P.N. Das College

Dear Madam,

I am glad to inform you that as per the Governing Body resolution adopted on 14<sup>th</sup> June 2017 the composition of Anti Ragging Cell is as follows:

**Chairperson:** Dr. Sharmila De

**Convenor:** Sm. Dipa Chakraborty

Sm. Kakoli Sen Banerjee

Dr. Bablu Biswas

You are requested to coordinate with the members and do the needful in this regard.

Thank you

*De*

14/6/17

Principal  
P.N. Das College  
Palta, Bengal Enamel, N. 24 Pgs.

*Dipa Chakraborty*



# P. N. DAS COLLEGE

Santinagar, Palta, P.O.: Bengal Enamel, North 24 Parganas, Pin - 743122 (W.B.)  
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Date .....

## MINUTES OF MEETING OF GRIEVANCE REDRESSAL CELL

Principal  
P.N. Das College  
Palta, Bengal Enamel, N.24 Pgs.

11.09.17

# NOTICE

Redressal

A meeting of the Grievance Cell will be held on the 18th of September (Monday) 2017 to discuss students' grievances, if any. The said meeting will be held in the college premise at 2:15 P.M. Members are requested to attend.

*[Signature]*  
11.09.17.

Principal :- *[Signature]*

Members :-

- 1. S. Hossain *[Signature]* 11/9/17
- 2. M. Mallick
- 3. D. Chakraborty
- 4. A. Choudhary *[Signature]* 11/9/17
- 5. A. Das
- 6. G. Biswas *[Signature]* 11.09.17
- 7. S. Sarkar *[Signature]* 11/09/17
- 8. Ashim Sarkar *[Signature]* 12/09/17
- 9. Bishwajit Mondal *[Signature]* Bishwajit Mondal 18/9/17

*[Signature]* 18/12/23

মাননীয় প্রধান শিক্ষক মহোদয়,

আমরা আপনার ১st Year - ১st জুর্নী,  
এই কলেজ হতে ছেলে আমাকে কিছু মেয়েকে  
~~প্রশাসনিক~~ অন্তর্ভুক্ত করে রাখতে চাই। চাই- কলেজের  
শিক্ষিতার কালে আমাদের শিষ্ট আচরণে  
আমি যদি আমাদের অন্য কিছু ব্যক্তি গ্রহণ করেন  
তাহলে আমরা সন্তুষ্ট হব, আমাদের মাতে আমাদের  
কোনো অসুবিধা করতে পারি, যখন ইচ্ছা পাত্র  
আমাকে, জীবন।

শ্রী  
অরুণিমা কুমার, কন্যা চক্রবর্তী  
শিক্ষার্থী  
আমার মেইল  
আমার মেইল

Principal  
P.N. Das College  
Patta, Bengal Enamel, N.24 Pgs.

18.09.17

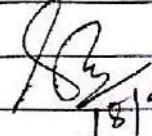
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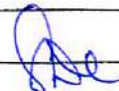
A meeting of the Grievance Cell was held on the 18th of September, 2017, to discuss students grievances, if any, at 2:15 P.M.

Members present were:-

1. Me
2. Sakhanat Hossain
3. Sukumar Saman
4. Ajay Kumar Choudhary
5. Gouram Biswas
6. Bhattacharya
7. Biswajit Mandal -

The members met and unanimously decided for postponing the meeting to 22.09.17 (Friday) at 2:15 P.M. as five members, including Madam Principal were not present.

  
18/9/17



2.09.17

Redressal

A meeting of the Grievance Cell was held on the 22nd of September, 2017 in the Principal's room to discuss students' grievances, if any, at 2:15 P.M. Principal Madam presided.  
Members present:-

1. Charmila De
2. Goutam Bhuiyas
3. Sutapa Bhattacharya
4. Sunumar Samra
5. M. Mallick
6. Chakraborty
7. Sakhanat Hossain
8. Biswajit Mandal
9. Abhinav Sarkar
10. Ajay Kumar Choudhary

Agendum:-

There was a discussion on the submission of letter by Arunima Kar and Sapna Chakraborty (B.A. Part I students).

The House was informed about the follow up to the problem faced by the girls' guardians had been called and informed.

It was also resolved that the students' attendance and marks record were to be followed up.

It was also observed that the complainants' class record has been poor.

The students had been warned about strong measures if such an incident happened again.

The members also resolved to have the Grievance Complaint box relocated.

The meeting ended with a 'Vote of Thanks' to the Chair.

*(Signature)*

Principal

To  
The Principal,  
P.N. Das College,  
Patta.

Forwarded  
To Grievance  
Redressal Cell  
Jue  
2/2/18

Sub.:- Intimation of being subjected to derogatory remarks  
by Smt. Suniti Bair.

R/Madam,

With due respect I heretofore bring it to  
your kind notice that I have been subjected to  
some unprofessional behaviour from ~~our~~ ~~center~~  
Ms. Suniti Bair, who runs the college center, which is  
grossly unfit and highly derogatory for a teacher  
of this esteemed institution.

Repeated requests for mending her ways has  
fallen on deaf ears. So I request you to kindly redress  
my grievance and ensure that recurrence of such  
unpleasant incidents do not occur in future.  
In anticipation of your favourable response,

Yours faithfully,  
M Lalim

Dr. MADHUCHHANDA LAI  
(Asstt. Prof.  
Deptt. of Economic

Principal  
P.N. Das College  
Patta, Bengal Enamel, N.24 Pgs.



01-02-18

# NOTICE

A meeting of the Grievance Redressal Cell will be held on the 9<sup>th</sup> of February, (Friday) 2018, to discuss issues related to the Canteen. The said meeting will be held in the college premise at 2:15 P.M. Members are requested to attend.

*[Signature]*  
01/02/18

Principal: - *[Signature]*

Members:-

1. S. Hossain *[Signature]*
2. M. Mallick *[Signature]*
3. D. Chakraborty *[Signature]* 02/02/18
4. A. Choudhary *[Signature]* 08/2/18
5. A. Das
6. G. Biswas. *[Signature]* 08.02.18
7. S. Sarkar *[Signature]* 12/2/18
8. Ashim Sarkar *[Signature]*
9. Biswajit Mondal *[Signature]* 08/2/18
- 10.

*[Signature]*  
Principal  
P.N. Das College  
Pala, Bengal Enamel, N.24 Pgs.

*[Signature]*

1.02.18

# RESOLUTION

A meeting of the Grievance Redressal cell was held on the 9th of February, 2018 in the Principal's room to discuss issues related to the canteen, at 2:15 P.M with the Principal in the Chair.

## Members present :-

1. Dr. A/2/18
2. Sursumar Sarker 9/2/18
3. Sahaibabty
4. Sakhamat Hossain 9/2/18
5. Goutam Biswas 09.02.18
6. Ajay Kumar Choudhary 09/2/18
7. M. Mallick
8. Sahaibabty 9/2/18

## Agendum :- Issues related to the canteen were

- a) Complaint by Prof. M. L. (letter)
- b) Bad behaviour by canteen owner
- c) Inadequate food items in canteen
- d) Unhygienic food conditions

The above-said problems were discussed and felt that a change should be brought about in the canteen system from the new session. A new arrangement should be made for a full scale canteen.

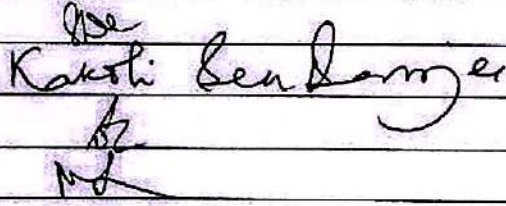
The House therefore requested the authority to make arrangements for a new canteen.

The meeting ended with a 'Vote of Thanks' to the Chair.

la se

NOTICE 15/4/20

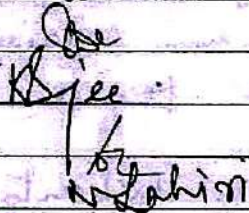
A whatsapp complaint about not being able to join classes due to unavailability of net. The complaint was made by Dipika Sarkar, Debapriya Ghosh, Rangita Sutta, on 15.4.2020. The meeting will be held on 30.04.2020.

  
Kakoli Sen Sarma

Resolution.

The meeting was held at 30.04.2020. Principal Dr. Sharmila De met the committee on this and decided to take action by providing a concession for students to attend classes. The route was also shortened for their benefit.

The meeting was attended by a few members due to lockdown.

  
K. S. Jee

NOTICE #2/20

A whatsapp complaint about financial problem due to the lockdown by Bangita Gayatri, Sen-4 on 2.02.20.

The meeting will be held on 11.02.20.

Kanchi Sen Sarjee

for  
Markin

Resolution

The meeting was held on 11-02-20.

The committee requested Principal to look into the matter, many students' families have lost their jobs and are facing financial crisis. Principal said that these students will be helped as much as possible.

The meeting could be attended by a few members due to lockdown.

for  
Markin

# ৭৫ শতাংশ হাজিরা থাকলে মাসিক ফি'তে ছাড়ের সিদ্ধান্ত

বিভিন্ন প্রতিষ্ঠান, কলকাতা: গত ১৫ মাস থেকে রাজ্যের সব শিক্ষা প্রতিষ্ঠান বন্ধ। দু'মাসের ছুটি ছাড়া মতো ১০ জন পর্যন্ত ছাত্র ছাড়া মতো না। এই অংশের কলেজের ফি নিয়ে কী হবে, সেই প্রশ্নই বড় হয়ে উঠে এসেছে পাঠ্যক্রমে।  
রাষ্ট্রীয় বিশ্ববিদ্যালয়ের অধীনে পড়ার ফি এম মাসে কলেজ পড়ার ফি ছাড়াই ফি'তে ছাড় দেওয়ার সিদ্ধান্ত নিয়েছে। ছাত্রছাত্রীদের তা জানিয়েও দেওয়া হয়েছে। তবে হাজিরার হার দেখেই এই ছাড় দেওয়া হবে বলে জানিয়েছেন অধ্যক্ষ শর্মিষ্ঠা সো। তিনি বলেন,

## বি এনএন কলেজ

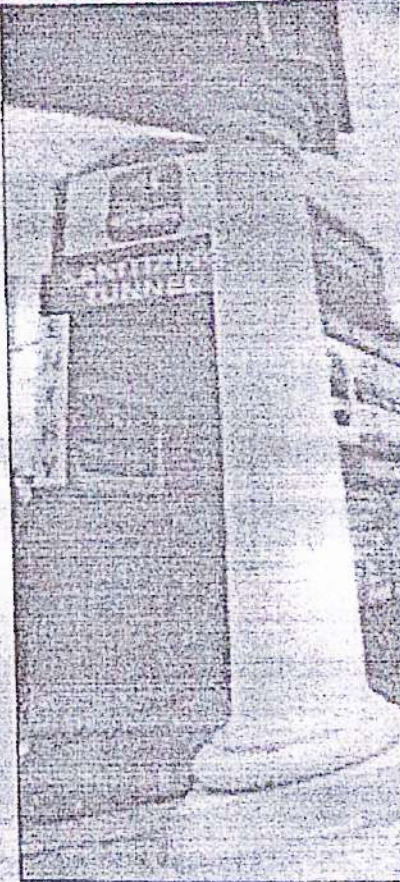
বিপিএল ডালিকাতুল ছাত্রছাত্রীদের জন্য ১০০ শতাংশ এবং বাস্তবের ক্ষেত্রে ৫০ শতাংশ ছাড় দেওয়া হবে। তবে এর জন্য কলেজে হাজিরার হারকেই মাপকাঠি হিসেবে ধরা হয়েছে। তা হল, এখন অনলাইনে ক্লাস চলছে। তাতে সপ্তাহে পড়ার ৭৫ শতাংশ হাজিরা থাকলে, তিনি এই ছাড়ের সুবিধা পাবেন। তবে কারও যদি ৬০ শতাংশ হাজিরা থাকে, সেক্ষেত্রে বিবেচনা করে দেখা হবে। ছাড় দেওয়ার সময় বিপিএল ডালিকাতুল পড়ার ফি এই সংক্রান্ত প্রমাণ দেখাতে হবে। কলেজ সূত্রে জানা গিয়েছে, মাসে ২২৫ থেকে ৪০০ টাকা ফি দিতে হয় ছাত্রছাত্রীদের। সায়েন্স বিষয়ের ফি স্বভাবতই বেশি। জেনারেল বিষয়ের ফি অবশ্য কম। এই কলেজে পড়ার ফি একটা বড় অংশই প্রথম প্রজন্মের শিক্ষার্থী। অনলাইন ক্লাস করার জন্য ইন্টারনেট পরিবেশা প্রয়োজন। তার জন্য নেট বিচার করতে সমস্যায় পড়ছিলেন অনেকে। শিক্ষকদের কাছে সে কথা অনেক ছাত্রছাত্রী জানিয়েছিলেন।

# দুই শিশুর মধ্যেই আ

নিম্নলিখিত মাস = কলকাতা

এক মাসের একবার শিশুর বাড়তি আবেদন দুটি করোনা কুটির মধ্যেই এমন অকুতনন দুই শিশুর। তাদের এক নবর মূলের স্পেশালিটি হাসপাতাল হাসপাতালের নিউনেটোলজি এবং নিউনেটোলজি বিভাগে মৌলভানে এই দু'টি অসুস্থতার করে পরিভ্রমণ এই জটিল ও বিরল সমস্যার তা এনসেম্বলোসেল। একেই মস্তিষ্কে একটা মস্তিষ্কের বাইরে মস্তিষ্কের মতোই দেখতে পাত এম আলে কমেতে থাকে। কীকনসেন্ট টেটরি হয় সে এক্ষেত্রে দু'টি মস্তিষ্কের মতো দেখতে আশের ক জল, অন্যটিতে মস্তিষ্কের একাংশ।

মুয়ের খবর, দু'দিনব্যাপের বাসিন্দা আল। নামে এমনই একটি শিশুর পিজিতে অপারেশন



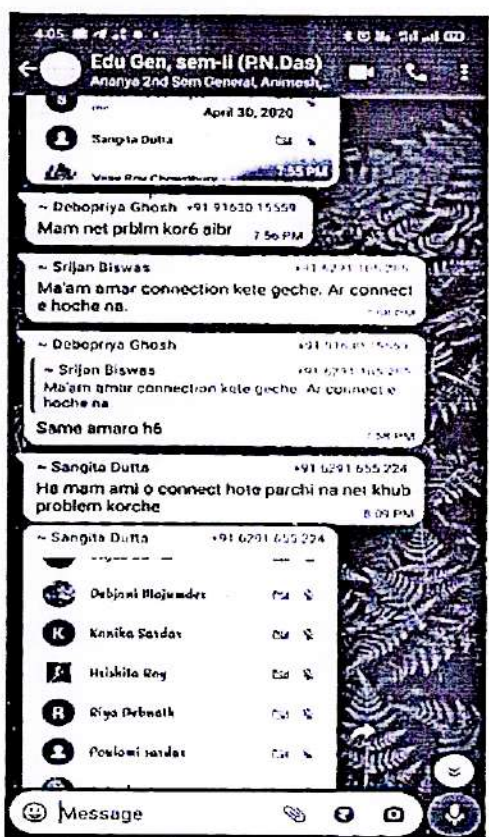
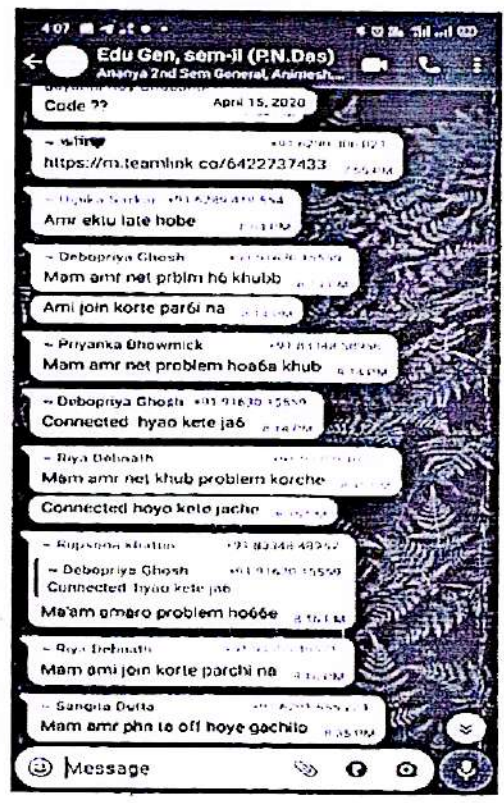
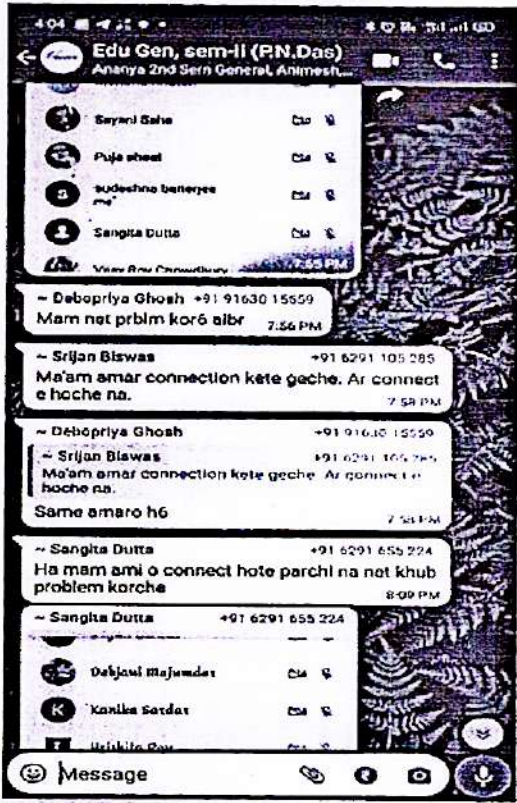
করোনা প্রতিরোধে

৩২ প্রকল্প চলবে,

মাসিক মাস

*(Signature)*  
Principal  
P.N. Das College  
Paik, Bengal Enamel, N. 24 Pgs.

*(Signature)*  
Principal  
P.N. Das College  
Paik, Bengal Enamel, N. 24 Pgs.



*P.N.D.*  
Principal  
P.N. Das College  
Patta, Bengal Enameli, N.24 Pgs.

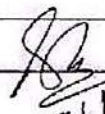



  
Principal  
P.N. Das College  
Palla, Bonga Enamel, N.24 Pgs.


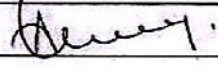
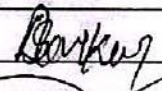
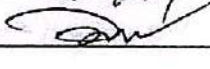
# NOTICE


01.12.20

A meeting of the Grievance Redressal Cell will be held on the 11th of December, 2020, at college premises to discuss issues related to Grievances. The said meeting will be held at 1:30 P.M. Members are requested to attend.

  
01/12/20

Principal :-   
Members :-

- |                    |  |
|--------------------|--|
| 1. S. Hossain      | S. Hossain   |
| 2. M. Mallick      |  |
| 3. D. Chakraborty  |   |
| 4. A. Choudhary    |  |
| 5. A. Das          |  |
| 6. G. Biswas       | G. Biswas  |
| 7. S. Sarkar       | Sukumar Samra  |
| 8. Ashim Sarkar    |   |
| 9. Biswajit Mandal |  |
| 10.                |  |

  
Principal  
P.N. Das College  
Patta, Bengal Enamel, N.24 Pgs.



11.12.2020

# RESOLUTION

A meeting of the Grievance Redressal Cell was held on 11.12.2020, at 1:30 P.M. in the Principal's room, to discuss issues related to matters of grievance, if any, with the Principal in the Chair.

Members present :-

- |                   |          |
|-------------------|----------|
| 1. Bhattacharya   | Shossain |
| 2. Chakraborty    |          |
| 3. Ajay Choudhury | Ajay     |
| 4. G. Das         |          |
| 5. Suruman Sambar | Sambar   |
| 6.                |          |
| 7.                |          |
| 8. Ashim Dasgupta |          |
| 9. Biswas, Mandal |          |

Agendum :- Issues related to grievance, if any.

The Convener reported that there had been no complaints related to any issue.

The meeting ended with a 'Vote of Thanks' to the 'Chair'.

Be

Bhattacharya  
Convener  
11.12.20

Be

Principal  
P.N. Das College  
Patta, Bengal Enamel, N.24 Pgs.


17.11.21

NOTICE

A meeting of the Grievance Redressal Cell will be held on the 27th of November, 2021, at college premises at 1:30 P.M.

Agendum will be grievance related matters.

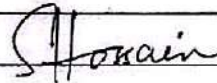
Members are requested to attend.

  
17.11.21

Principal :-

1. ~~M. K. Saini~~

2. S. Hosain



3. M. Mallick

4. S. Chakraborty

bc

5. A. Choudhary



6. A. Das

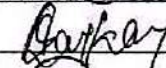
7. G. Biswas

G. Biswas

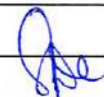
8. S. Sarkar

Sukumar Sarkar

9. Ashim Sarkar



10. Biswajit Mondal

27. 11. 21

# RESOLUTION

A meeting of the Grievance Redressal Cell was held on 27. 11. 2021, to discuss issues related to grievance. The meeting was held in the Principal's room at 1:30 P.M., with the Principal in the Chair.

## Members present :-

1. P.D.
2. Chakrabarty
3. Bhattacharya
4. Suranjan Samal
5. Karshu Sengupta
6. Bablu Biswas
7. G. Biswas
8. Ashim Karkey
9. Biswajit Mandal

*(Signature)*  
Samal

*(Signature)*

## Agendum :- Grievance, if any.

The Convener informed the House that there was no complaint on any issue. The meeting ended with a 'Vote of Thanks' to the Chair.

*(Signature)*  
Convener  
27/11/21

ila de

*(Signature)*  
Principal  
P.N. Das College  
Palla, Bengal Enamel, N.24 Pgs.



### NOTICE

A meeting of the Grievance Cell was held in Principal's room on 23.11.22 to discuss various problems related by students on issue leading to confusion amongst them. The meeting was held at 2.30 p.m.

Kanti Senaraj  
23/11/2022

#### Members Present.

- Ase
- - Ajay Kumar Choudhary
- Ajit Das
- Sakhandat Hossain
- Dipa Chakraborty
- Summar Samar
- Goutam Biswas

#### Resolutions:-

It was resolved that Guardians of these three students to be called on the 24.11.2022. Students have been told to be careful about all communications. It was also resolved that the students were asked to avoid untoward situations and attend classes regularly.

#### Students Present for Grievance Redressal.

- PUSA DUTTA - 274 - Pusa Dutta
- DIKSHA CHAKRABARTY - 250 - Deeksha Chakraborty
- SHOURADEEP SINGHA ROY - 440 - Souradeep Singha Roy  
- 7044137593.

Ase



# P. N. DAS COLLEGE

Santinagar, Palta, P.O.: Bengal Enamel, North 24 Parganas, Pin - 743122 (W.B.)  
Phone : (033) 2592 1327, Fax : (033) 2592 1327, e-mail : pndc.principal11@gmail.com  
Website : www.pndascollege.in

NAAC ACCREDITED - 2016

Ref.: .....

Date .....

## MINUTES OF MEETING OF INTERNAL COMPLAINTS COMMITTEE

Principal  
P.N. Das College  
Palta, Bengal Enamel, N.24 Pgs.

# INTERNAL COMPLAINTS COMMITTEE

2019

COMMITTEE MEMBERS

DESIGNATION.

1. Dr. Sutapa Bhattacharya

Member and Presiding Officer

2. Dr. S. Hossain

Member

3. Dr. M. Lahiri

Member

4. Smt. P. Acharya

Member

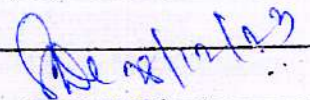
5. Smt. Bhabli Dey

Member

6. Sri Anjan Bhattacharya

Advocate and External  
Member

(Mob. no. - 9330198298)



Principal

P.N. Das College

Patta, Bengal Enamel, N.24 Pgs.

01.07.19

# NOTICE

A meeting of the Internal Complaints Committee will be held on the 9th of July (Tuesday), 2019, at 11:00 AM, in the Principal's room. All full-time teachers are requested to attend.

## Agenda:-

- 1) Report, if any on previous issues.
- 2) Proposed Seminar on internal complaints.

01/07/19

1/7/19

## Members:-

1. Dr. S. Bhattacharya
2. Dr. S. Hossain
3. Dr. M. Lahiri
4. Smt. P. Acharya
5. Smt. Baidi Dey
6. Sri Anjan Bhattacharya

Hossain 2/7/19

Lahiri 02/07/19

4.7.19

4/9/19

Sanjay Kumar 02/07/19  
Chandras Chandra 02/07/19

G. Biswas 02.07.19

02 02/07/19  
Kamanta 2/7/19

02/7/19

Prasanna Tara 2/7/19  
Jasrat 02/7/19

M. Mallik 02.07.19

02/7/19

01/7/19

Manudas Kundu 02/07/19  
Ajay Kumar Choudhary 02/7/19

02.7.19

02/7/19

02/7/19



09.07.19

# RESOLUTION

An extended meeting of the Internal Complaints Committee was held on the 9<sup>th</sup> of July, 2019, at 1:00 P.M. in the Principal's Room.

Members present:—

1. Dr. A. S. Das 9/7/19
2. Dr. S. K. Das 9/7/19
3. Anjan Bhattacharya
4. Sumant Kumar Das 09/7/19
5. Sakshata Hossain 9/7/19
6. Sanjay Kumar Das 09/7/19
7. Ajit Das 09/07/19
8. Prosenjit Pramanick 09.7.19
9. Bablu Biswas 09.7.19
10. Bonny Samanta 09.7.19
11. Babli Das 09.07.19
12. G. Biswas 09.07.19
13. Mohan Mallik 09.07.19
14. Chandan Sanyal 09/07/19
15. Dipu Chakrabarty 09/7/19
16. Karshi Sen 09/07/19
17. Shakun Das 9/7/19

1

The convenor, Dr. S. Bhattacharya proposed the name of the Principal, Dr. S. Dey to preside over the meeting which was seconded by Prof. S. Bandyopadhyay.

Agenda No.1:-

The convenor informed the House that there has been no past record of any complaint lodged with the ICC.

The external member, Advocate, Sri Anjan Bhattacharya queried whether this shows a lack of knowledge about the existence of the committee. But the Principal informed that the existence of the committee has been posted on the college website, but more visual demonstration needed to be done in the form of posters, flexes etc. The Advocate proposed that complaint should be in written form and confidentiality ensured.

The above member also laid stress on the sub-heading (b)..." publicly notify the provisions against sexual harassment and ensure their wide dissemination;" of item no.3 of UGC notification...(Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015.

He further proposed that an elaborate description of the functions of the committee be done in the Prospectus, along with a detailed report on the website. He further proposed a zero-tolerance policy towards sexual harassment.

The Principal proposed that half-yearly reports be furnished by the committee each year. Further, any form of gender discrimination will come under the purview of the ICC and so Gender Sensitisation programme is to be carried out.

Next, Advocate, Sri Bhattacharya proposed that students' representatives may not necessarily be taken from some elected student body (like student

*Dr. S. Dey*  
9/9/19

*Dr. S. Dey*  
Principal  
P.N. Das College  
Palla, Bengal Enamet, N.24 Pgs.

2  
union), but may also be taken from NCC, NSS etc. Also, half of the members must be women.

An Orientation Programme for the students, teaching and non-teaching staff was proposed by Prof. S.R. Bandyopadhyaya on 27<sup>th</sup> July, 2019. It would be conducted in two halves.

Agenda No.2:- Proposed seminar by ICC.:-

The convenor put forth the proposal of a seminar on this topic.

The Principal proposed that it be collaborated with some other colleges which will be decided upon later. The House proposed the tentative date of the seminar as 17<sup>th</sup> August, 2019, subject to the availability of the speakers.

The House also decided that Advocate Sri A. bhattacharya be one of the speakers.

In this regard, Advocate Smt. Bharati Mutsuddi, ex-member, State Women's Commission was also contacted by Sri S.R. Bandyopadhyaya and she had kindly consented to be present as the Resource Person.

As there was no further agenda to be discussed, the meeting ended with a 'Vote of Thanks' to The Chair.

*abe*  
9/9/2019

*abe*  
Principal  
P.N. Das College  
Pata, Bengal Enamel, N.24 Pgs.

18.11.20

## NOTICE

A meeting of the Internal Complaints Committee will be held on the 28th of November, 2020 (Saturday), at 1:00 P.M. in the Principal's room. Members are requested to be present.

### Agenda :-

1. Confirmation of the proceedings of the previous meeting.
2. Report, if any, on previous issues.
3. Reporting on the Orientation Programme for students, teaching and non-teaching.
4. Miscellaneous, if any.

### Members :-

1. Dr. S. Bhattacharya B
2. Dr. S. Hossain <sup>Pr</sup>
3. Dr. M. Lahiri <sup>Pr</sup>
4. Smt. P. Acharya <sup>20.11.20</sup>
5. Smt. Babli Dey <sup>Babli Dey</sup>
6. Sri Anjan Bhattacharya <sup>Anjan Bhattacharya 20/11/20</sup>

Bhattacharya

18.11.20

*[Signature]*

*[Signature]*

*[Signature]*

Principal

P.N. Das College  
Pata, Bengal Enamel, N.24 Pgs.

# RESOLUTION

A meeting of the Internal Complaints Committee was held on 28.11.2020 at 1:00 P.M. in the Principal's room with the Principal in the chair.

Members present:

*[Signature]*  
28-11-20

*[Signature]*

*[Signature]*  
28/11/2020

*[Signature]*  
28/11/2020

*[Signature]*

## Agenda No.1:

Proceedings of the meeting held on 9<sup>th</sup> July, 2019, read and confirmed.

## Agenda No.2:

The Convenor informed the House that there was no past record of any complaint lodged with the ICC. This was also a period of lockdown.

## Agenda No.3:

The Convenor informed the House that the recommendations of Advocate, Sri Anjan Bhattacharya (external member), on making the students aware of this committee were also followed as far as possible. The college adheres to the principle of zero-tolerance policy towards sexual harassment.

The Convenor also informed that an Orientation Programme for the students, teaching and non-teaching was held on the 27<sup>th</sup> of July, 2019. It was conducted in two halves. The first half was dedicated to the students followed by a question-answer session.

The second half was devoted to the teachers.

Principal Madam Dr. Sharmila Dey presented the opening address while the convenor briefed the students about the importance and affairs of the ICC (matter enclosed).

Sri Anjan Bhattacharya informed the students and later teachers, in detail about the working of this committee and its role in prevention, redressal etc. of sexual harassment of students and women employees in higher educational institutions. Questions were raised from the audience and answers given. On the whole it was a very interesting inter-active session which went on till late in the afternoon.

There was no miscellaneous agenda and so the meeting ended with a 'Vote of Thanks' to the Chair.

*[Signature]*  
28/11/2020

*[Signature]*

Principal  
P.N. Das College  
Pata, Bengal Enamel, N.24 Pgs.

**(ENCL.) INTERNAL COMPLAINTS COMMITTEE:**

Various cells have been constituted, keeping in mind, students' welfare and interests. The Internal Complaints Committee is one such endeavour, with the difference that it deals not only with students' welfare but of other members within the campus umbrella as well. This has been formed as per directives of University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in Higher Educational Institutions) Regulations, 2015.

The said committee has an inbuilt mechanism for gender sensitization, against sexual harassment. It is to be noted that sexual harassment in short, will mean— any unwelcome physical, verbal or non-verbal conduct of sexual nature, physical contact or advances, showing pornography, implied or explicit promise of preferential treatment as a return for sexual favours, creating an intimidating offensive or hostile learning environment, humiliating treatment, likely to affect the health, safety, dignity or physical integrity of the person concerned.

The authority of the Committee with regards to the above, will extend to areas, not only within the educational campus but also beyond, with regard to the institution activities, e.g., sports, excursion, workshop etc.

The college is committed to zero tolerance policy towards sexual harassment. Our aim is to create a campus, free from discrimination, harassment, retaliation or sexual assault at all levels.

We are further committed to provide assistance and all forms of required cooperation and safeguards if an aggrieved person chooses to file complaint with the police.

While the offender will be dealt with punishment according to the college rules, the survivor or victim will be entitled to compensation recommended by the ICC.

*P.N.*  
28/11/20

17.11.21

# NOTICE

A meeting of the Internal Complaints Committee will be held on the 27th of November, 2021 (Saturday), at 1:30 P.M. in the Principal's room. Members are requested to be present.

## Agenda :-

1. Confirmation of the proceedings of the previous meeting.
2. Report, if any, on any complaint.
3. Proposed seminar.
4. Miscellaneous, if any.

## Members :-

1. Dr. S. Bhattacharya *SB*
2. Dr. S. Hossain *Shossain*
3. Dr. M. Lahiri *M Lahiri 27/11/21*
4. Smt. Baidi Dey *Baidi 204*
5. Sri Anjan Bhattacharya *Anjan Bhattacharya 27/11/21*

*SB* 17.11.21

*Dey*

*SB*

# RESOLUTION

A meeting of the Internal Complaints Committee was held on 27.11.2021 at 1:30 P.M. in the Principal's room with the Principal in the Chair.

Members present:

*[Signature]*

Madhuschandra Kahiri  
Babli Sec. *[Signature]*

*[Signature]*

*[Signature]*

## Agenda No. 1:

Proceedings of previous meeting, read and confirmed.

## Agenda No. 2:

The Convenor informed the House that no complaint has been received by the committee from any quarter. Moreover the college had just reopened after a lengthy lockdown period.

## Agenda No.3:

In the extended meeting held on 9<sup>th</sup> July, 2019, a seminar had been proposed. But it was not possible to conduct it due to the Pandemic situation and then lockdown. The members suggested January 2022 as a suitable time for this event.

## Agenda No.4:

There was no miscellaneous agenda.

The meeting ended with a 'Vote of Thanks' to the Chair.

*[Signature]*  
27/11/21

*[Signature]*

Principal  
P.N. Das College  
Palia, Bengal Enamel, N.24 Pgs.



11.04.22

# NOTICE

An extended meeting of the Internal Complaints Committee with members and Heads of different departments will be held on the 27th of April (Wednesday) 2022 at 1:30 P.M. in the Principal's room. Members and HODs are requested to attend.

## Agenda :-

1. Confirmation of the proceedings of the last meeting.
2. Report, if any, on any complaint.
3. Awareness Programme for students.
4. Miscellaneous, if any.

## Members :-

1. Dr. S. Bhattacharya *SB*
2. Dr. S. Hossain *S. Hossain 11/4/2022*
3. Dr. M. Lahiri *M. Lahiri 12/4/2022*
4. Sri Anjan Bhattacharya *Anjan Bhattacharya 12/4/22*

*SB*  
11/4/2022

*S. Hossain*  
11. 4. 22.

*M. Lahiri*

*SB*  
19/4/22

*S. Hossain*  
11/4/22

*M. Lahiri*  
11/4/22

*Anjan Bhattacharya*  
11/4/22

*SB*  
11/4/22

*S. Hossain*  
11/4/22

*M. Lahiri*  
11/4/22



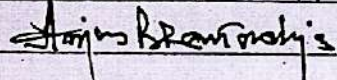
*Anjan Bhattacharya*  
13/4/22

*SB*

## RESOLUTION.

An extended meeting of the Internal Complaints Committee was held on the 27<sup>th</sup> of April, 2022, <sup>at 4 P.M.</sup> in the Principal's room, with the Principal in the chair.

Members present:

1. 
2. Ajit Das
3. Bhabu Biswas
4. Karol SenGanguly
5. Prosenjit Pramanick
6. Sipa Chakraborty
7. 
8. Mr. Lahiri
9. Sakhanat Hossain
10. 



**Agenda No. 1:**

Proceedings of the last meeting, dated 27.11.2021 were read and confirmed.

**Agenda No. 2 :**

Prof. S. Bhattacharya, Convenor, Internal Complaints Committee, highlighted that not a single complaint was lodged by any student in the ICC cell, till date when the notice for the current meeting was served.

However, just a week ago, on 20.04.22, a grievance from an English department student, Fiza-Al-Hayat was accepted by the committee and the matter was itemised to take necessary action.

The student had complained about the rude behaviour towards her by some senior boys and also the fact that she and her friends were often teased by them putting them at a great discomfort.

The matter was investigated and found that an outsider was mainly creating the problem. This was dealt with and the issue resolved.

**Agenda No.3 :**

External members proposed to organise a seminar on women related issues faced in the college premises, so as to grow awareness among students with regards to overcoming odd situations.

Further, the Principal proposed that a Gender Sensitisation Programme may be arranged in collaboration with Women's Cell.

Resolved that an awareness programme to be organised through Annual Gender Sensitisation Programme.

The Principal mentioned that an NGO group would organise a programme on 'Transgenders'.

*See 27/4/2022*

Principal  
P.N. Das College  
Palla, Bengal Enamel, N.24 Pgs.

The Principal further proposed that a seminar be organised to grow awareness among the women through Internal Complaints Committee Cell.

There was no miscellaneous agenda.

The meeting ended with a 'Vote of Thanks' to the 'Chair'.

*Pd* 27/4/2022

*Pd*

## Notice

17<sup>th</sup> July 2023

An extended meeting of the Internal Complaints Committee with members and Heads of different departments will be held on 18/07/2023 to discuss a case of sexual abuse through media as reported by a student as well as by the convener of the cell Prof. Kabilish Banerjee.

Members present: Dr  
Kanchi Sengupta  
Sakhanat Hossain



Principal

P.N. Das College  
Paita, Bengal Enameli, N.24 Pgs.

18/07/23

## Resolution

On 16<sup>th</sup> of July 2023, Rupambayasi, of ERCA Sem VI reported that a female friend of his from the College has been sent an abusive video. On learning this Principal Dr. Kamala De took immediate action and declared in the Students' Telegram group that anybody found doing this obnoxious video call will be severely punished. She reported it to the ICL and convened Prof. Kakoli Sen Banerjee also wrote in the same Telegram group about the punishment. Immediately after that she received the abusive video call <sup>on 17.7.23</sup> she reported it to Principal, and Principal accompanied her to Bidhannagar Cyber Crime Branch, (since the call was in New Town, her home). The Cyber Crime Branch took a General Diary, GD ↓ 256/23 dated 17-07-2023.

The students who were affected reported their plight to Mohourpur Police Station. The Police Station suggested the Cyber Crime Branch Baranpore, but the students declined to go there any further. The video calls stopped immediately after the GD of Prof. Banerjee. Dr. De (Principal) removed unknown numbers from College Telegram group and also numbers of students who have parted out.

The action for the complaint has taken immediately within 24 hours and the process continued for another couple of days until it stopped completely. Students reported that they have not faced any similar abuse thereafter.

Koushik Banerjee

Dr

Dr

## NOTICE.

A meeting of the Internal Complaints Committee with members have been called to hear and resolve the problem <sup>complaint</sup> as placed by Biksha Chakrabarty Roll no. 250 Sem-V (Hist Hons). The meeting will take place in Principal's Chamber at 11:30 AM and 12:00 PM (noon). Members are requested to attend.

Members Present. *Re*

Sakhanjat Hossain  
Kanchi Sankarajee. (Convener)

↑↑

This complaint has been dealt by the Grievance Redressal Cell and has been duly resolved.

Kanchi Sankarajee.

24/11/22.