

Ref: ALL / BNMV / 16-17 / 123 / 1212

Date: 12<sup>th</sup> December, 2016

To  
The Principal  
P. N. DAS College  
P. O. – Bengal Enamel  
Palta, Ichapur  
Pin Code - 743122  
Ph. No. : - 033 2592 1327, Fax: 033 2592 1327

**Subject: Proposal for Back Office Institute Management Software (AIMES)  
Implementation & Customization, College Financial Accounting & Online  
Admission Procedure 2017**

Dear Sir,

This offer is in regards to implementation, customization and development of institute management software and solution integrating all the departments' activities with a modular approach.

We are pleased to submit our techno commercial offer for your kind perusal

I am enclosing here under the job scope, man days, delivery period & commercial scope

A summary of the software is also attached.

**Here in your college we wish to install our ERP solution: - AIMES.**

A brief summary of the solution is also given for your understanding.

I look forward for the opportunity to work for your institute.

# ONLINE ADMISSION SYSTEM

## *Features*

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- From your institute website a course wise link will be given to connect for online admission system hosted at **onlineadmission.org**.
- Course, admission criteria, form fill up last date & total number of seats available is set for admission form fill up.
- Admission Form Fill Up (Personal Profile & 10 +2 Academic Records) & Course Applied by candidate from the website.

- Form fill up is allowed based on admission criteria.
- **Form Submission Challan [3 copies]** creation (Student Copy + College Copy + Bank Copy).
- Form Acceptance for merit list consideration against Confirmation of Payment Receipt by institute from Bank. (\*) **SMS** Intimation to student regarding acceptance of form.
- Form Block/Unblock/Cancellation.
- Course wise Merit list is generated for institute level which only individual department head and principal can browse.
- Course wise number of students to be published and with counseling date and last date of admission is set by department head and subsequently approved by principal for publishing in the college website.
- Based on the counseling department head will confirm merit challan generation for the student.
- **Online Merit Challan [3 copies]** is generated by **authorized user of college** only on the counseling date with payment details (Student Copy + College Copy + Bank Copy) to be deposited in the bank.
- Admission Acceptance against Confirmation of Payment Receipt by institute from Bank. (\*) **SMS** Intimation to student confirming admission to college.
- Last 3 steps are continuous process and can be continued until capacity is filled up i.e. you can generate as many number of merit list you wish.
- Candidate appearing in a particular merit list but could not take admission within the stipulated date can take admission on a later date only by the approval of principal and department head.

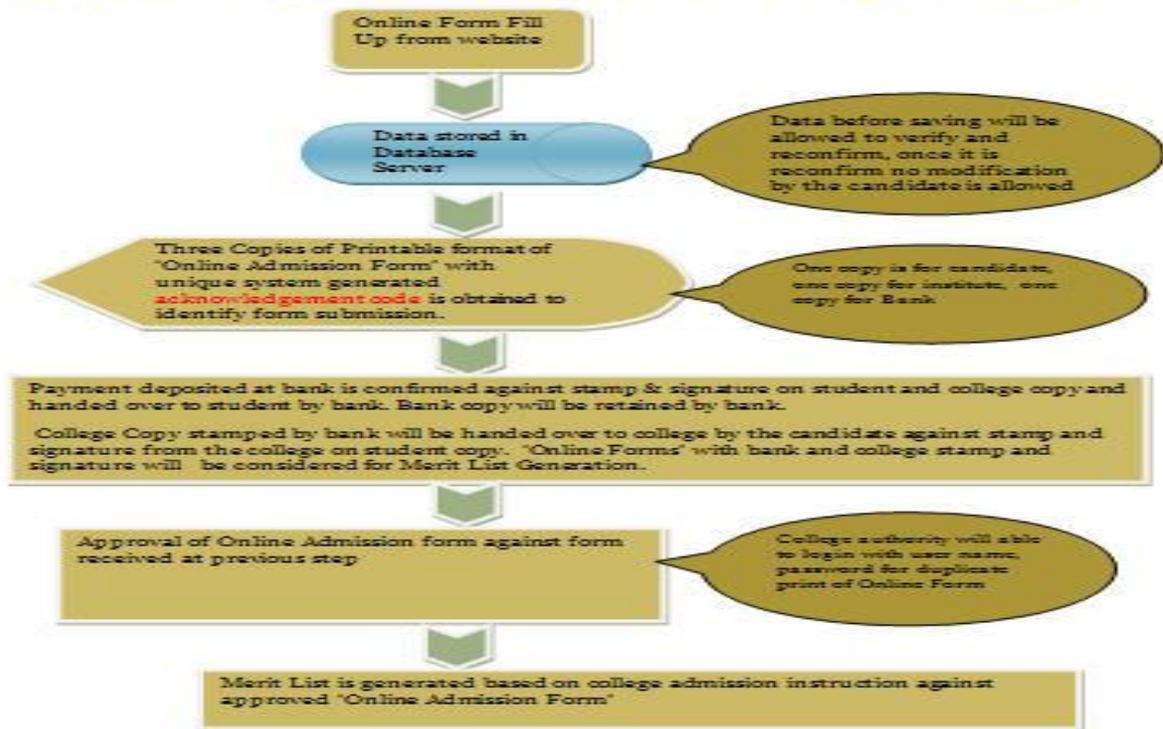
## Reports

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- Print form
- Total Number of form submitted.
- Number of Form submitted against payment receipt.
- Course wise Merit list.
- Course wise merit challan approved.
- Merit challan Print
- Course wise merit challan generated.
- Course wise admission list.

(\*) If the bank provides a day end statement in excel format / text/XML format specifying Form Submission Challan No / Online Merit challan No received by bank then Online Admission System can read and update its database automatically therefore no manual intervention is required to specify the confirmation of payment receipt.

## ONLINE ADMISSION PROCESS



# AIMES

## 'Academic Institute Management Enterprise Solution'

**AIMES** introduces a complete **ERP** solution integrating all the department of the institute with a modular approach. The modules are ready to use at various departments of the institute and give the freedom to the user to access the essence of the system with proper inter modular data exchange and data sharing on behalf of control of the administrative bird eye.

AIMES ERP solution has been separately conceived for Schools – College/ High/Management Schools – Universities.

As different level of educational institute works on different administrative & educational process which gives power to Administrators, Management Team, Institute Employee, Teachers, Students, Parent. Keeping in mind this nature of working of different type of educational institutes AIMS ERP Team has developed different versions of AIMS.

# STUDENT MANAGEMENT SYSTEM

## *Features*

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- Student admission
- Student details (Personal Profile and 10+2 Academic Records)
- Student Photo & Signature
- Student Document Storage
- Admission cancel
- Course change
- Student ID Card generation
- Student Attendance Register
- Student Examination
- Marks entry (subject wise)
- Marks entry subject wise
- Student promotion management (1<sup>st</sup> Class/2<sup>nd</sup> Class/Pass/Drop/Casual/)
- Smart card mapping
- University Registration Form Fill Up
- University Examination Form Fill Up
- Student Fees Management
- Due list
- Concession Handling
- SMS Link up

## *Reports (Academic + MIS)*

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- Student list
- Student change list
- Student Profile Print
- Student general information
- Student subject relation
- Student ID card generation
- Student document submitted report
- Student promotion list
- Certificate generation

- Student registration
- Student admission
- Student group relation report
- Evaluation record report
- Tc generation
- Student subject group report
- Letter to parent
- Student photo extraction
- Student voter list generation
- Mark sheet
- Evaluation sheet

### *Reports (Financial)*

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- Fee plan detail
- Fee receipt
- Extra fee entry receipt
- Fee challan
- Refund fee receipt
- Duplicate receipt
- Fee collection report (format 1)
- Fee collection report (format 2)
- Student fee deposit status
- Due fee report
- Cheque /dd collection report
- Fee challan detail report
- Employee fee wise fee collection report
- Due letter
- Expenditure certificate
- Advance deposition report
- Refund fee report

## CASHIER MODULE

### *Features*

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- Fees Head creation.
- Admission Fees table creation
- Fees template creation

- Admission Fees received and reconciliation for bank transaction
- Regular Fees Collection
- Receipt Cancellation
- Payment voucher
  - Receipt voucher
  - Concession adjustment

### *Reports*

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- Daily Collection statement
- Periodical collection statement
- Student Ledger Statement
- Due list
- Concession Register
- Payment Register
- Receipt Register
- Daily Fund wise closing statement

## WEB PUBLISHING

Guardian/ Student can login to a website with unique user name and password to check the following information.

1. Any news given to a candidate.
2. Student attendance status.
3. Student Examination-Result status
4. Student Fees Information

## FINANCIAL ACCOUNTING SYSTEM

### *Features*

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- Integrated with student fees transaction.
- Asset Register & Depreciation Calculation
- Integrated with Library Management
- Fund Management
- Ledger Group Creation
- Ledger Master Creation
- Voucher Creation(Journal, Payment, Receipt, Purchase, Sales, Debit Note, Credit Note ,Contra )
- Department & Employee wise voucher posting

- Cash Book Entry
- Bank Reconciliation

### *Reports*

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- Fund Statement
- Bank Reconciliation.
- Ledger Statement
- Voucher Statement
- Journal Statement
- Voucher Register (Journal, Payment, Receipt, Purchase, Sales, Debit Note, Credit Note )
- Cash Book statement
- Receipt & Payment statement
- Income & Expenditure Statement
- Department Wise transaction statement
- Employee wise transaction statement
- Asset List
- Depreciation statement
- Trial Balance
- Balance Sheet

## MODULES AND COMMERCIAL

Sl. No.	Software Module	Cost
1A.	Online Admission Procedure	30,000/-
1B.	Post Admission Online Data making Charges	10,000/-
1C.	High End Server Rental for Online Admission	20,000/-
2.	Back Office Student Management System (AIMES)	40,000/-
3.	Accounting System Software	20,000/-
4.	Data immigration & making charges	10,000/-
5.	Bulk SMS charges @ of ` 0.20/- (Minimum 1,00,000 SMS)	20,000/-

**Total Cost**

**` 1, 50,000/-**

**Service Tax @ 15% additional on total cost**

**` 22, 500/-**

## Net Cost

1, 72,500/-

## Job Scope:

- Software Implementation & Customization
- Testing & Quality Checking
- Training & hand holding charges
- Onsite support for One year.

## Tools, Technologies & Operating environment:

1. Development Tool: Dot Net 2008 (C#) and PHP 5.
2. Database : MS SQL Express 2008 & MY SL SERVER 5
3. Web Server: IIS 6, APACHE SERVER
4. Operating System Server: Windows 2003 Server.
5. Operating System Client : Windows XP, Service Pack 2
6. Hardware- Server: Pentium Dual Core, Intel MB 800 MHz, 60 GB Ultra DMA / SCSI HDD, RAM 2 GB, CD ROM

## Terms & Conditions:

1. Service Tax @ 15% extra
2. Payment: 100 % in advance
3. Our price does not include any bank charges/ payment gateway charges necessary for online admission system.
4. Proposal is valid for 30 days from the proposal date.
5. **Deliverables:** 1 CD containing the software, User Manual (HTML) & 1 CD containing the software and code except the dll & ocx or any other controls we will be using.
6. **Time Period:** Implementation period 1 month from the order date & commissioning & handover within consecutive 1 month.
7. Business Process for developing the solution requires to be guided by the customer which will formulate the SRS..
8. All material/document will be transferred through soft copies in word, PDF, Excel and all communication will be done through email.
9. The offer includes 1 year technical support either online, telephonic, onsite. The support does not cover incase of mishandling of the solution.
10. **AMC cost will be 20% after 12 months from implementation date,**

## Warranty and Support

Infotech Lab provides warranty for the system for 12 months from the date of acceptance of the system. The professional charges include 12 months support for the system. The support will cover solutions to technical problems of the system and will not include sorting out issues arising out of ignorance of the users to operate the system.

During this period Infotech Lab personnel will visit the site on receipt of a telephone call or by email for assistance and provide solution to problem.

Regards,

A handwritten signature in black ink, appearing to read "Siddhartha Dutta".

**Siddhartha Dutta**

M – 9830031349

E – sales@infotechlab.in

admin@sristitechnologies.co.in