

IQAC MEETING #04

DATE:11/08/17

A meeting of the IQAC will be held on 11th August 2017 at 11.00 AM to discuss the following:

Agenda

1. To read and confirm the proceedings of the last meeting.
2. Report on action taken of the proposals of the last meeting.
3. To place the AQAR of 2016-17.
4. Miscellaneous

MINUTES OF THE MEETING HELD ON 11/08/17

CHAIRPERSON: DR. S. DE

COORDINATOR: DR. B. TARAFDAR

S.No	Put forward by	Outcome of the discussion	Action to be taken
1.	Coordinator	Read and confirmed the proceedings of the last meeting	
2.	Action taken report place	<p>A Demonstration –cum-Workshop on the handling of virtual classroom was conducted on 30th June , 2017.</p> <p>b) A Workshop on e-content Development was conducted by Dr. Sukhamoy Bhattacharya, Assistant Professor, Department of Physics, Acharya Prafulla Chandra College, on 5th July 2017.</p> <p>c) A Workshop on National Digital Library was conducted by Sri Prasenjit Pramanic , Librarian, P.N. Das College from 29th May, 2017 to 2nd June 2017.</p> <p>d) The proposal of leave of a total number of seven days, with or without breaks, for submission of Minor or Major Research Projects was implemented.</p> <p>e) Learning Outcomes of all the departments had been collected. These would be uploaded on the college website shortly.</p> <p>g) Sri Umesh Dutta , a student of English Honours, 3rd Year, had been inducted into the IQAC as students` representative.</p> <p>h) The AQAR had been prepared and to be presented for a final discussion in the IQAC meeting on 11.7.2017 before being forwarded for the approval of the Governing Body.</p> <p>i) According to the Event Calendar for the session 2017-18, various programmes had been started. BRIDGING THE GAP- an orientation programme for newly admitted students was conducted on</p>	

		<p>10.7.2017.</p> <p>USES OF LIBRARY- an orientation programme for newly admitted students was held on 11.7.2017 & 12.7.2017.</p> <p>IQAC and NSS jointly organized a seminar on Prevention of Dengue, Malaria –borne diseases on 4.7.2017.</p> <p>Technology Upgradation programmes for the teachers were going on.</p>	
3.	Coordinator	AQAR for 2016-17 was placed	Approved
4. a)	Chairperson	Request for conducting Academic & Administrative audit shall be sent to the WBSU authorities	Resolved that the Inter-departmental academic audits for the session 2016-17 should be started.
4 b)	Sri Unmesh Dutta	Some magazines like Physics for You can be subscribed Internet speed in the library needs to be increased.	Necessary steps to be taken
c)	Prof D . Chakroborty	Members were informed that all official procedure regarding publication of college journal had been completed.	
d)	Prof K.K. Bardhan	It was proposed that women sports such as Karate or Kick-boxing may be introduced. It was also proposed that financial help may be sought from corporate houses like ONGC, NTPC as part of their corporate social responsibility.	Necessary step to be taken
e)	Coordinator	It was that Dr B. Biswas may deliver a lecture on FOSS for enhancing the knowledge of the faculty members	A seminar was fixed on 19 th July 2017