

Minutes of the proceedings of the meeting of the IQAC, P. N. Das college was held at IQAC room on 19.05.2018 at 12 noon.

Chairperson: Dr. Sharmila De

Coordinator: Dr. B. Tarafdar

Sl. No.	Placed by	Outcome of the discussion	Action to be taken
1	Coordinator	Read and confirmed the proceedings of the last meeting	Academic Audit completed, feedback given to all departments but no report received from the Departments on compliance.
2	Coordinator	<p>Action taken report placed</p> <p>a)The Principal placed the papers of Dr M. Mallick and Dr T. Tudu in connection with the promotion under CAS before the G.B. These were approved by the G.B.</p> <p>b)A workshop on CBCS was held 10.04.2018.It was conducted by Dr B.Biswas,of P N Das College</p> <p>c) A seminar on revised CAS guideline, conducted by the Principal Dr Sharmila De, Principal, and Prof Dipa Chakraborty, Assistant Professor , Dept of Philosophy, P N Das College was held on 4.5.2018.</p> <p>d) Entry -in-service coaching conducted in May and June 2018</p> <p>e) Remedial classes were taken by all departments during the last academic year</p> <p>f) Study material were given to the students by the teachers of the most of the departments.</p> <p>g) Dr C.R. Das, Assistant Professor ,Dinabandhu Mahavidyalaya, Bongaon and also a member, G.B, P. N.Das Collegehad held a meeting with MAPPTTs of Sanskrit to discuss the modalities of CBCS</p>	

		h) A technical session on preparation of e-module was conducted by the Principal, Dr Sharmila De in the month of May.	
3	Coordinator	Documents for CAS of Dr. Ajit Das placed and checked. Handed over to the Principal for necessary action	To be placed in the next Governing Body meeting
4	Chairperson	Subject combinations and fee structure finalised for the CBCS system to be introduced from 2018-19	Counselling for students after admission to be conducted
5	Coordinator	Event Calendar for 2018-19 placed Plan of Action for 2018-19 placed	Accepted Professor Kamal Bardhan suggested to conduct a workshop on privacy and relation to AADHAAR as a social accountability
6	Coordinator	Preparation of AQAR	Criterion wise responsibility distributed among the members
7	Prof. K Sen Banerjee	Framework of CBCS to be made by all departments	